

The regular meeting of the Clearfield County Commissioners was held on Tuesday, January 22, 2019 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Scotto and McCracken; Tom Adamson, Controller; Jodi Brenna, County Planner; Sgt. Greg Raybuck, DuBois PSP. Ed Matts, Technology Director North Central Regional Planning and Development; Yvonne Lehman, WOKW Radio; Jessica Shirey, gantdaily.com; Diane Byers, Progress/Courier; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of January 8, 2019 were approved by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Controller Adamson presented the following bills for approval: General Fund, \$374,418.56; 911 Fund, \$53,934.04; Children Youth Services, \$306,655.17; Domestic Relations, \$7,068.86. Approval by motion of Commissioner McCracken, seconded by Commissioner McCracken; motion carried unanimously.

Personnel Changes

New Hires – Steven Smith, Part-time Telecommunicator/911, effective 1/14/19.

Transfers – William Chase, Part-time Special Deputy to Full-time Deputy Sheriff, Sheriff Department, effective 1/14/19.

Paula Bell-Owens, Department Clerk II to Department Clerk III in the Register and Records Office, effective 1/16/19.

Separations/Retirements Michael Horton, Full-time Telecommunicator/911, effective 1/8/19.

Autumn Burke-Dempsey, Caseworker/CYS, effective 1/25/19

Brittany Johnston, Probation Officer/Adult Probation, effective 2/1/19.

Daniel Spencer, Director of Planning/EMA, effective 2/1/19

FMLA – Employee LA67289 up to 12 weeks FMLA, effective

Approval of the personnel changes by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Chair Sobel introduced Sgt. Greg Raybuck of the DuBois PSP Barracks. Sgt. Raybuck said he wanted to attend the meeting to introduce himself and let the Commissioners know if they have any need to please contact him.

Chair Sobel introduced Ed Matts from North Central Regional Planning and Development. Mr. Matts explained that through North Central they are trying to deploy broadband internet to areas in the County that are not served or underserved. He said there are many areas in the County that fall into this category. He said these days most school-aged children need the internet to complete simple homework assignments and some do not have access to the internet.

New Business

Jodi Brennan asked the Board to approve the 902 Development and Implementation Grant. Ms. Brennan explained that the grant is used to educate the public about recycling programs within the County. Approval of the grant by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Ms. Brennan also asked the Board to consider a Request for Qualifications to review the Environmental Records for CDBG. Ms. Brennan said the RFQ's would be due February 28 and possible selection by March 15. Motion to approve the RFQ seeking a qualified consultant to review and approve Environmental Records for CDBG by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Ms. Brenna asked the Board to execute the Certification of County Funds for the Farmland Preservation Program. Ms. Brennan explained that any monies the County receives due to roll back penalties associated with the Clean & Green Program are to be designated to the Farmland Preservation Program. Currently there are \$3,183 funds available. Motion to approve the certification by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel announced that the current members of the Farmland Preservation Board are all willing to serve an additional term. Motion to reappoint Eric Fox, Carlene Pearce, Charlie Muth, Michael Hollabaugh and Henry Daugherty to 3-year terms. Approval by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Chair Sobel presented Ordinance 2019-#1 – Increasing Administrative Fee collected by County Treasurer from 2% to 4% for consideration. The County Treasurer is in charge of enforcing collection of the Hotel Tax Funds and she has found that collection has become more involved with those who do not submit payments timely. Motion to adopt Ordinance 2019-#1 by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel asked for a motion to adoption Resolution 2019-#1 certifying the Local Match for the Area Transportation Authority. Motion to adopt Resolution 2019-#1 by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Chair Sobel asked for a motion to grant permission to the Chief Clerk to advertise bids for a van to be used by the County Prison. Commissioner McCracken made a motion grant permission to the Chief Clerk to advertise for bids to purchase and to lease a van, seconded by Commissioner Scotto; motion carried unanimously.

Purchase of Service Agreement with Merakey Pennsylvania for possible usage by CYS was approved by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Chair Sobel asked for a motion to approve a Linkage agreement between the County and Service Access & Management, Inc. Approval by motion of Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel announced that a petition has been received from residents of Grampian Borough to relocate the Grampian Borough polling location from the Grampian Fire Hall to the St. Bonaventure Church.

Chair Sobel announced that Joe Kelly has agreed to set on the Assessment Appeals Board. He will replace R. Denning Gearhart who passed away recently. Motion to appoint Mr. Kelly by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Solicitors Report – None

Good of the Order – Commissioner McCracken spoke that the Board would need to make a decision soon with respect to new voting equipment. Commissioner McCracken explained three vendors provided demonstrations on voting equipment: ES&S (current vendor), RBM Consulting and Dominion. All three vendors provided demonstrations on Paper Ballots with Central Count, Paper Ballot with tabulation equipment at the polls or touch screen voting with a printable ballot to be tabulated at the polls. The Commissioners budgeted \$190,000 in 2019 towards the costs of the equipment but are hoping that since the State government has mandated the purchase of new voter verifiable equipment that they should provide at least 50% of the funds to purchase the equipment. The Commissioners will looking over the quotes and discussing the best possible solution for Clearfield County in the next few weeks.

Motion to adjourn by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Lisa McFadden, Chief Clerk