

The regular meeting of the Clearfield County Commissioners was held on Tuesday, February 12, 2019 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Scotto and McCracken; Kim Kesner, Solicitor; Tom Adamson, Controller; Jane Lee Yare and Terry O'Connor, Hoodie Hoo Day; Dave Glass, Commissioner Candidate; Dawn Graham, Director of Elections; Yvonne Lehman, Radio WOKW; Jeff Corcino, Progress/Courier; Jessica Shirey, gantdaily.com; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of January 22, 2019 were approved by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Controller Adamson presented the following bills for approval: General Fund, \$864,712.83; Hazardous Materials Fund, \$51.98; 911 Fund, \$886.59; Children Youth Services Fund, \$524,633.03; Domestic Relations Fund, \$1,514.02. Approval of the bills by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

#### Personnel Changes

New Hires – Patrick Collins, Part-time Corrections Officer/Jail, effective 1/28/19

Taylor Jersey, Part-time Corrections Officer/Jail, effective 1/28/19

Glenn Perry, Caseworker/CYS, effective 1/19/19

Cynthia Coudriet, Tipstaff/Courts, effective 2/14/19

Transfers – Leopold Cleveland, Part-time Corrections Officer/jail to Full-time Corrections Officer, effective 1/6/19.

Ashley Dixon, Part Time Telecommunicator/911 to Full-time Telecommunicator, effective 2/10/19.

Separations/Retirements – Donna Holmes, Part-time Corrections Officer/Jail effective 1/24/19

Tequila Gardner, Part-Time Corrections Officer/Jail effective 1/24/19

Andrew McConnell, Part-Time Corrections Officer/Jail effective 2/1/19

Patrick Collins, Part-Time Corrections Officer/Jail effective 2/5/19

Approval of the personnel changes by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

#### Public Comment

Jane Lee Yare and Terry O'Connor attended the meeting to ask that the Board Proclaim February 20, 2019 at Hoodie Hoo Day. Approval of the Proclamation by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

#### NEW BUSINESS:

Dawn Graham updated the Board that she had made a site visit to the Saint Bonaventure Catholic Church in Grampian the proposed new polling location for Grampian Borough. Ms. Graham said the location is very nice and has ample parking and also is handicapped accessible. Ms. Graham said she will proceed with advertising the change and posting both the old and new locations.

Ms. Graham announced the need for Poll Workers at the Troutville Borough Polling location. Currently there are only two members of the Board remaining. Ms. Graham said if she is unable to get a full Board, it is possible that the polling place could have to be moved to Brady Township, which is five miles away.

Ms. Graham wanted to let the public know that Petition Packets to run for Public Office are available in the Election Office. The first day to obtain signatures is February 9, 2019 and the last day to obtain signatures will be March 12, 2019.

Ms. Graham asked the Board to approve a lease agreement with Glad Tidings Assembly of God Church for the Lawrence/Golden Rod polling location. Ms. Graham explained that the polling location was previously housed in the Masonic Lodge and they had requested the County find a new location as Election Days interfered with a catering business located at the facility. Motion to execute the lease agreement by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel asked for a motion to approve a Linkage agreement between the County and PeerStar LLC. Approval by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Chair Sobel presented a Service License and Maintenance Agreement with Logistic Systems, Inc. The agreement is a renewal of the License Maintenance Agreement for the CAD System used at the 911 Center. Approval of the Agreement by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Chair Sobel said the County would be entering into a Lease with Ford Credit Municipal Finance Plan for a Van to be used at the County Jail. Solicitor Kesner commented that he had not had an opportunity to review the lease document prior to the meeting. Commissioner McCracken also commented that Dotts Motors would need a letter from the Commissioners authorizing ordering the vehicle. Commissioner McCracken made a motion to authorize the Chair to execute the lease documents once approved by the Solicitor and to authorize Dotts Motors to order the van, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel asked for a motion to approve an agreement with AVANCO International, Inc. to implement the AFCARS 2019 Upgrade. AVANCO is the administer of the Child Accounting Profile system used by the County Children and Family Services and also the Adoption and Foster Care Analysis and Reporting System (AFCARS). The cost to the County would be \$600.78/annually. Approval by the agreement motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Chair Sobel announced that the Board had received letters of interest from Matt Hasselback and Scott Holencik requesting to be appointed to the County Planning Commission. Motion to make the appointments of Mr. Hasselback and Mr. Holencik to the Planning Commission by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

The Board also announced vacancies remain on the Solid Waste Advisory Board (2), Curwensville Lake Authority (2) and Community Action (1). Interested individuals should contact the Commissioner's office.

## Solicitors Report

Solicitor Kesner advised that he had reviewed the AEP Energy agreement sent to him by the Chief Clerk. The purpose of the agreement is to purchase energy at a lower cost per kilowatt-hour than the current provider Penelec. Solicitor Kesner approved the agreement as to form but the Commissioners chose to discuss the matter further before entering into the agreement.

Commissioner McCracken asked that the Board schedule a meeting of the Election Board to discuss the configuration and vendors for the new voting equipment and possibly make a decision on the equipment. Motion by Commissioner McCracken to authorize the Chief Clerk to advertise a meeting of the Election Board for February 26, 2019 either prior to or immediately following the Commissioners meeting of that same date, seconded by Commissioner Scotto; motion carried unanimously.

Motion to adjourn by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Lisa McFadden, Chief Clerk