

The regular meeting of the Clearfield County was held on Tuesday, October 23, 2018 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Scotto and McCracken; Kim Kesner, Solicitor; Tom Adamson, Controller; Lisa Kovalick, Community Development Specialist; Shannon Kelly, Shannon Kelly, Tara Haversack, Jennifer Teats, Casey Clark, Missy Sloppy, Jenn Weaver, Krista Kolesar, Children's Aide Society Adoption/Foster Care Program; Dr. John Zesiger, Superintendent Moshannon Valley Schools; Jim Chorney, Acting Director North Central Regional Planning and Development Commission; Jeff Corcino, Progress/Courier; Jessica Shirey, gantdaily.com; Yvonne Lehmann, WOKW Radio; Lisa McFadden, Chief Clerk.

Chair Sobel asked for a Moment of Silence for the passing of local radio host Bobby Day. Mr. Day was also known as the voice of Clearfield.

Minutes of the previous meeting of October 9, 2018 were approved by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Controller Adamson presented the following bills for approval: General Fund, \$1,072,627.78; Liquid Fuels Fund, \$10,963.93; Capital Reserve Fund, \$7,739.75; Hazardous Materials Fund, \$137.81; 911 Fund, \$5,171.94; Records Improvement, \$3,161.22; Children Youth Services Fund, \$440,179.77; Domestic Relations, \$3,198.39. Motion to approve the bills by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Controller Adamson also asked the Board to approve paying bills through November 6, 2018. Due to Election Day there will be no Commissioners meeting until November 13, 2018. Approval by motion of Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Personnel Changes

New Hires – Tyler Bender, Part-time Telecommunicator/911, effective 10/1/18.

Tanya Bauman, Caseworker/CYS, effective 10/15/18.

Matthew Savard, Part-time Telecommunicator/911, effective 10/17/18.

Alex George, Caseworker/CYS, effective 10/22/18.

Separations/Retirements

Tyler Bender, Part-time Telecommunicator/911, effective 10/29/18

Shannon Walborn, Caseworker Supervisor/CYS, effective 10/26/18.

FMLA

Employee DO02154, Intermittent leave beginning October 4, 2018.

Employee RO45321, up to 12 weeks beginning October 26, 2018.

Approval of the personnel changes by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

PUBLIC COMMENT

Dr. John Zesigar Superintendent of the Moshannon Valley School District addressed the Board in regards to previous discussion concerning the County employing a Sheriff's Deputy to act as their school resource officer. The issue at hand is the matter of liability insurance. The Commissioners explained that the County could not insure a Deputy Sheriff while they are acting as a school resource officer and not acting in the capacity of a Deputy Sheriff for the County. Lisa Kovalick offered to Dr. Zesigar that there are grants for school resources officers. Dr. Zesigar replied that the grants are given to local municipal police forces and they are covered by the State Police and therefore do not qualify for the grant funds.

Commissioner McCracken introduced Jim Chorney, Acting Director of North Central Regional Planning and Development Commission. Mr. Chorney offered the services of North Central and will attend the meetings on a quarterly basis.

Old Business – None

New Business

Shannon Kelly attended the meeting to ask the Board to Proclaim November as National Adoption Month. Ms. Kelly explained that Children's Aid Society provides adoption and foster care services to the County and surrounding areas. Motion to adopt the proclamation by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Lisa Kovalick attended the meeting to ask the Board to consider Resolutions 2018 #8 2018 CDBG Application and Resolution 2018-#9 Clearfield County Fair Housing Resolution. Ms. Kovalick provided the following information "Clearfield County's CDBG allocation for FFY 2018 is \$261,776 of that 214,657 will be utilized to assist Curwensville Borough with Street Improvements in the Business District, and 47,119 for program administration. Curwensville Borough in partnership with the Curwensville Regional Development Corporation (CRDC) will construct a new streetscape on State Street from Walnut to Thompson Street during August 2019-August 2020. This includes new sidewalks, curbing, and lighting. This CDBG funding will install new storm water systems on Thompson & Walnut Streets running North and South of State Street. The existing storm water system is made of deteriorated pipes and brick inlets, leaving storm water running down the streets, sidewalks of the business district. Curwensville Borough has a streetscape project on the horizon for their business district. Before they place new sidewalks, curbing, and lighting along State Street they are requesting funding to put storm water in place. Our goal here is to complete the storm water project prior to the streetscape construction to prevent tearing up new concrete. The County CDBG funding will provide the needed assistance to the Borough and CRDC. Major improvements such as storm water and streetscape will entice business growth and new development. Total estimated project cost: \$253,000 – Clearfield County Curwensville Borough"

"Clearfield Borough received FFY 2018 CDBG allocation of \$109,783, of that \$90,023 will be utilized for Flood Protect, Storm Sewer and Street Improvements in Census Tract area 331100 BG 02, and \$19,760 for program administration. Clearfield Borough will address Strom Water and Flood Improvement Issues in the Census BG 3311 Census Track 02, which is determined as 70.67% Low – Moderate Income area. This CT is primarily residential and locally identified as the "East End" of Clearfield Borough. After extensive flooding during the nineties, caused deterioration of roads, culverts, sidewalks and yards, the Borough requested assistance from DEP to address the flooding in the area coming from

Stinky Run. DEP conducted a flood study, finding most of Stinky Run is enclosed in a culvert system to convey storm flows through backyards and under streets to the river. These existing facilities are inadequate and result in overland flooding. Resulting in DEP designing a flood protection project that will be funded by PA DGS costing approximately 1.3 million dollars. Together the Borough and DEP will begin remediating storm sewers being overburdened from Stinky Run during heavy rainfall. In order for DEP to move forward the Borough is responsible to relocate the water, sewer and gas lines in the sponsorship agreement. The Sponsor agreement also requires the Borough to obtain both permanent and temporary easements for the construction DEP will fund flood protection. The Borough will utilize CDBG funding for utility re-locations and easements. Total estimated project costs: 1,836,000 – Clearfield Borough”

“Clearfield County OBO Lawrence Township -

Lawrence Township received FFY 2018 CDBG allocation of \$123,996, of that \$101,586 will be utilized for storm sewer and street improvements in the Kerr Area of the Township and \$22,299 for program administration. The existing storm drainage system or lack of in Kerr area, specifically along Bowman Hill Road is insufficient and unable to handle storm water runoff during wet weather and storm events. In some areas, there is no storm drainage system at all. Often during heavy rain, yards and roads fill with storm water along Bowman Hill Road. The street is deteriorating and will continue to deteriorate more each year by uncontrolled storm runoff. The storm water runoff has deteriorated the roadways and berm making it dangerous for vehicles traveling the road. Because there are no sidewalks this has created unsafe conditions for pedestrians walking in the area. This is the second time Lawrence Township will address street improvement with storm water construction in the Kerr Area. CDBG funding over the past 5 years has provided the Lawrence Township Supervisors the funding needed to place proper storm water drainage along Good Street. This fall they are finishing the Good Street storm water project. Providing health safety measures to their residents by keeping roads, yards, housing and residents of the Kerr Area safe from flooding. Total Estimated Project Costs: \$239,930 – Lawrence Township”

Motion to name and to adopt Resolutions 2018-#8 CDBG and 2018-#9 Fair Housing - Lisa Kovalick as the County Fair Housing officer and incorporating the goals named in the document. Approval by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Chief Clerk McFadden asked the Board to consider a lease agreement between the County and Cen Clear Child Services for Penn Township Polling Location. The polling location will be moving from the Hepburnia Methodist Church to the former Penn Township Elementary School. This will become effective for 2019 Elections.

Chair Sobel announced the following vacancies: Clearfield Jefferson Airport Authority (1); County Planning Commission (2); County Solid Waste Authority (2). Anyone interested should send an email or letter of interest to the Commissioners.

Chair Sobel asked that Solicitor Kesner begin the process of obtaining Request for Proposals for a Tax Anticipation Note. Solicitor Kesner asked that prior to him beginning the process the Commissioners provide him with specifics as to whether the TAN will be a taxable and tax free rates; fixed or variable rate and how many funds will be needed. Commissioner McCracken responded that he believes the amount will be 3- 3.5 million, taxable rate, both fixed, and variable and approval will be by the end of the year so the funds will be available by January 1, 2019. Motion to start the process of obtaining a TAN by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Solicitor's Report

Solicitor Kesner discussed the previous 5-year agreement with DEVNET for services to the Assessment and Tax Claim Bureau that expired on September 30, 2018 that provides the property tax software system. Over the past five years, several problems have been encountered and DEVNET has attempted to address them satisfactorily. Because of the issues, the Commissioners have not agreed to execute a new five-year agreement. DEVNET are still actively addressing the issues on a voluntary basis and after discussion, it was decided that a Memorandum of Understanding is in order to confirm DEVNETS voluntary services during the interim. Solicitor Kesner prepared a MOU that is non-binding, its purpose is to reflect and confirm DEVNET involuntary expectation, and services and hopefully a new contract can be reached. The MOU is will expire on November 15, 2018 and DEVNET believes most of the issues will be addressed by that date. Commissioner McCracken reported that he has been involved and feels that the issues are being satisfactorily addressed and feels a new five-year contract can be reached. Motion to approve the MOU by commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Solicitor Kesner reported on the legal action the CCAP has brought against AVANCO on behalf of several counties in regards to data breaches with the CAPS System. The CAPS system is tracking and reporting software used by County Children Youth Services departments. CCAP obtained the firm of McNeese Wallace & Nurick of Lancaster, Pennsylvania and a proposed settlement has been reached and has been transmitted to all of the Counties for review and approval. Counties are asked to contact Attorney Crystal Clark as to when the settlement matter could be placed on meeting agendas for review and approval. Solicitor Kesner is looking for direction from the Commissioners as to how to respond. Chair Sobel asked to enter into Executive Session to discuss possible litigation. Motion by Commissioner McCracken to enter into Executive Session at 10:51, seconded by Commissioner Scotto; motion carried unanimously. The Board returned from Executive Session at 11:02 by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously. There was no action taken and Solicitor Kesner will follow up with Attorney Clark to obtain additional information requested by the Commissioners.

Motion to adjourn by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Lisa McFadden, Chief Clerk