

The regular meeting of the Clearfield County Commissioners was held on Tuesday, August 14, 2018 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Scotto and McCracken; Kim Kesner, Solicitor; Tom Adamson, Controller; Jodie Brennan, County Planner; Dan Nelson, Solicitor for Houtzdale Borough; Anthony D'Amico, D'Amico Law Offices, LLC; Theron Noble, Esq.; Yvonne Lehman, Radio WOKW; Kim Kaschalk, gantdaily.com; Julie Benamati, Progress/Courier Express; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of July 24, 2018 were approved by motion of Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Controller Adamson presented the following bills for approval: General Fund, \$1,197,848.22; Liquid Fuels Fund, \$4,382.56; 911 Fund, \$414.88; Children Youth Services Fund, \$261,270.57; Domestic Relations Fund, \$748.69. Approval of the bills by motion of Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Personnel Changes

New Hires – Sara Gallaher, Secretary II, Domestic Relations, effective 8/20/18.

Drew Woodrow, Enforcement Officer, Domestic Relations, effective 8/20/18.

Transfers – Cynthia Marshall, part-time Department Clerk III/Tax Assessment to Administrative Assistant/EMA, effective 8/20/18

David Mabon, Telecommunicator/911 to Quality Assurance Coordinator/911, effective 8/20/18

Leslie Smeal, Caseworker Supervisor at CYS to Administrator at CYS, effective 9/10/18.

Separations/Retirements

Ken Burtop, Part Time Telecommunicator/911, effective 7/25/18

James Hardy, PT Telecommunicator/911, effective 8/8/18

Lorraine Bauman, Secretary III/Veteran's Affairs, effective 8/10/18

Jason Hamilton, Administrator – CYS, effective 9/7/18

Motion to approve the personnel changes by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Public Comment – None

Old Business – None

NEW BUSINESS

Chair Sobel presented a Premium Only Plan Description and Adoption Agreement. Solicitor Kesner explained that the document pertains to the Section 125 Premium only plan with respect to County health insurance. Motion to execute the documents by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Jodi Brennan presented a Rescission Agreement between the County and Colver Development Corporation. Ms. Jodi explained that over the past five years the County has set aside Affordable Housing Trust dollars for the development of Leonard Street Gardens a 30 unit elderly housing building at the Professional Office Park. Colver was not able to secure additional funding for the project therefore the County will reallocate the funds to other projects. Both the County and Colver have mutually agreed on the Rescission Agreement and any obligation to each other arising from the original agreement. Motion to execute the rescission agreement by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously. Solicitor Kesner is also reviewing a request by Colver to refund any monies that they had paid as a deposit for Lot#6 at the Professional Office Park. Solicitor Kesner found in the Option Agreement signed in 2016 a deposit of \$4,700 was due. Solicitor Kesner asked Controller Adamson to research whether any funds were received and to advise.

Solicitor Kesner began discussion on a Tax Lien on a property located in Houtzdale Borough on Brisbin Street. Houtzdale Borough acquired the property in 2016 and it was subject to Tax Claims on behalf of the three taxing districts. Houtzdale Borough came to the Commissioners asking that the taxes be released and forgiven. Solicitor Kesner advised that the County have no authority to release a Tax Lien. Solicitor Kesner said there is an option where a donation of property can be made that will allow a discharge of Tax Claims. The donation of property can be made to a municipality, municipal authority. When the donation is made a notice is given to the 3 taxing districts and have 3 options they are as follows: (1) Affirmatively release its tax claim on the subject property by official action at a public meeting (2) Participate in negotiations with the Borough for settlement and released of tax claim (3) Do nothing and after thirty (30) days the County's tax claim will be deemed released. Dan Nelson, Solicitor for Houtzdale Borough said the building in question is a dangerous and dilapidated structure and the Borough sent notices to the taxing districts requesting release of the tax claim. Houtzdale Borough is ready to have the building demolished and have received bids for the project. The Commissioners discussed the matter and spoke that traditionally the County has not forgiven tax claims. Commissioner Sobel suggested some type of negotiation process for the tax claim. Solicitor Kesner reviewed the options again at the request of Commissioner McCracken. Commissioner Scotto asked what the cost is to demolish the structure; Mr. Nelson replied approximately \$9,000. Commissioner McCracken commented that the Borough will never recoup the funds that they are expending to demolish the building and the costs associated with it. Mr. Nelson plead with the Commissioners to consider his request as this building a public safety concern and it is feared the building is going to fall down and harm someone. Commissioner McCracken then made the motion to exercise option #1 Affirmatively release its tax claim on the subject property by official action at a public meeting; Commissioner Scotto seconded the motion with the understanding that the municipality followed the proper procedure. Solicitor Kesner explained that this is all conditioned upon Houtzdale Municipal Authority accepting the deed from Houtzdale Borough and if that does not occur the claim remains. Commissioner McCracken said that this was a special situation and after research from the Solicitor, the County had the option to exercise #1. Motion was made by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel presented Purchase of Service Agreements for the following: Community County Services; Dr. Allen Ryen; Children's Aid Society. Motion to approve the agreements by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel presented the following lease agreements for polling place locations. Motion to execute the lease agreements by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

PRECINCT	POLLING LOCATION
Burnside Borough	Burnside United Methodist Church
Clearfield Borough - 2nd Ward	Henry Meyer Towers
Clearfield Borough - 4th Ward	Living Bread Ministries
Curwensville Borough	Curwensville Civic Center
DuBois City - 2nd Ward	Christ Lutheran Church
Glen Hope Borough Bigler Township	Bigler Township Building
Mahaffey Borough	Community Volunteer Fire Dept of Mahaffey
New Washington Borough	New Washington Borough Building
Osceola Mills Borough	Osceola Mills Borough Building
Ramey Borough	Ramey Fire Station
Troutville Borough	Troutville Borough Building
Beccaria Township - 1st Precinct	St. Basil's Hall
Bell Township	Bell Township Community Building
Bloom Township	Bloom township Building
Boggs Township	Boggs Township Building
Bradford Township - 1st precinct	Bigler YMCA
Bradford Township - 2nd Precinct	Bradford Township Building
Brady Township	Luthersburg Community Building
Burnside Townshjip	Burnside Township Building
Chest Township	Chest Township Building
Cooper Township - 2nd Precinct	St. John Lutheran Church
Covington Township	Covington Township Building
Decatur Township - 1st Precinct	Decatur Township Building
Ferguson Township	Ferguson Township Building
Goshen Township	Goshen township Multi Purpose Building
Greenwood Township	Greenwood Township Building
Jordan Township	Jordan Township Building
Karthaus Township	Karthaus Township Building
Knox Township	Knox Township Building
Lawrence Township - Glen Richey	Glen Richey Fire Hall
Morris Township - 1st Precinct	Morris township Building
Morris Township - 2nd Precinct	Long Motor Buses
Pike Township	Pike Township Building
Sandy Township - Sabula precinct	Hickory Grange
Woodward Township - 1st precinct	Woodward Township Building
Woodward Township - 2nd precinct	Sanborn Grange Hall

Liquid Fuel allocation was approved for Troutville Borough in the amount of \$3,000 by motion of Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel announced that American Legion Representative would be in the County VA office on August 21, 2018 from 10:00 – 2:00. If anyone would like to meet with the representative, they should call the Commissioner's Office to make an appointment. Director Nicklas is on deployment and will return August 27, 2018.

Announce Clearfield County has retained D'Amico Law Offices, LLC of Pittsburgh, Pennsylvania in filing of a lawsuit to recover costs the County has incurred dealing with the opioid epidemic.

Solicitors Report – None

Motion to adjourn by Commissioner Scotto, seconded by Commissioner Sobel; motion carried unanimously.

Lisa McFadden, Chief Clerk