

The regular meeting of the Clearfield County Commissioners was held on Tuesday, March 25, 2008 at 10:00 A.M. with Chairman Sobel conducting the meeting. The following were in attendance: Commissioners McMillen and McCracken; Kim Kesner, Solicitor; Claudia Read, Controller; Jodi Brennan, Director of Planning and Solid Waste; Josh Quigley, Director of EMA/911; Aaron Evans, gantdaily.com; Dena Bosak, Courier Express; Wendy Lynn, Progress; Bill Gillen, WOKW; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of March 11, 2008 were approved by motion of Commissioner McCracken, seconded by Commissioner McMillen; motion carried unanimously.

Controller Read presented the following bills: General Fund, \$514,019.80; Liquid Fuels Fund, \$7,733.48; Hazardous Materials Fund, \$3,576.60; 911 Fund, \$11,203.84; Records Improvement, \$4,959.45; Children Youth Services, \$240,390.95; Domestic Relations, \$7891.83; Small Communities Block Grant, \$17,645.00. Approval of the bills by Commissioner McMillen, seconded by Commissioner McCracken; motion carried unanimously.

Personnel Issues – None

Public Comment – None

Old Business – Solicitor Kesner recommended that due to the fact that the Paris representatives have not returned Josh Quigley's calls concerning the Textile Products Rental Agreement that the Board should execute the agreement with an addendum that to the agreement that the County may terminate the lease without cause with at least 30 days notice. Approval of the agreement with the recommendations by the Solicitor by motion of Commissioner McCracken, seconded by Commissioner McMillen; motion carried unanimously.

New Business

Jodi Brennan attended the meeting and asked the Board to approve the agreement for Phase I Watershed Stormwater Management Plan Grant for All Watersheds of Clearfield County.

Jodi explained that the first year of the project is 75% reimbursable from the State and 25% committed by the County can be in kind services such as Jodi's time and information and time provided by the GIS office. Motion to approve the agreement by Commissioner McMillen, seconded by Commissioner McCracken; motion carried unanimously.

Chairman Sobel opened the RFP's for Custodial Services for the County Retirement Fund. RFP's were received from the following: CNB Bank, 1st Commonwealth Bank, Bank of New York – Mellon, Wachovia and M&T Investment. The decision to table the RFP's until review by Michael Shone of Pierce Park Group by motion of McCracken, seconded by Commissioner McMillen; motion carried unanimously.

Josh Quigley presented the Board with the FFY 2008 – Hazardous Materials Emergency Preparedness Grant for Planning in the amount of \$3,160 and the Hazardous Materials Emergency Preparedness Grant for Training in the amount of \$8,764. Josh explained that the Planning grant is used to reimburse salaries and the training will be used for fire companies for specific training relating to ethanol plants. Approval of the grants by Commissioner McMillen, seconded by Commissioner McCracken; motion carried unanimously.

Chairman Sobel presented a lease agreement between the County and IKON for a copier to be used in the Register and Records office. The terms are a 48-month lease at a cost of \$263/month. Approval of the lease agreement by Commissioner McCracken, seconded by Commissioner McMillen; motion carried unanimously.

Chief Clerk McFadden asked the Board to approve a Sales Order between the County and ES&S to purchase four additional ADA iVotronic voting equipment machines at a cost of \$11,980.00. The costs of the equipment will be submitted for reimbursement from HAVA funds. Approval of the purchase by Commissioner McMillen, seconded by Commissioner McCracken; motion carried unanimously.

Chief Clerk McFadden asked the Board to execute a Lease Agreement between the County and the Sentry Volunteer Fire Company to house the Burnside Borough polling location. The County had previously received a petition from voters in Burnside Borough to move the polling location from the Borough Building to the fire company building. The County agreed, as it was better handicapped accessible for the voters. Motion to execute the lease by Commissioner McCracken, seconded by Commissioner McMillen; motion carried unanimously.

Commissioner McCracken presented a request to appropriate funds to assist the Tax Collectors who utilize tax software created by either RAK Computers or Happman & Associates. The cost of the software is \$300/Tax Collector. The County provides the file to software companies and they created the software from the file. The Tax Collector's have requested an appropriation in the amounts of \$100 from the County, school districts and municipalities that they collect taxes for. Commissioner McCracken explained that when the tax collectors use the same software it is much easier on the Treasurer taking in the monthly receipts and the end of the year the returns to Tax Claim Bureau and auditing the books by the Controller's Office. Currently the DuBois School District is offering \$100/Tax Collector to assist with the purchase of the software. The approximate cost to the County would be \$1800 not all of the Tax Collectors are computerized. Motion by Commissioner McCracken to approve \$100/Tax Collector who have the RAK or Happman Software upon proof of purchase of the software by the Tax Collector, seconded by Commissioner McMillen; motion carried unanimously.

Commissioner McMillen announced that the County received a petition from voters in the 2nd Ward of Clearfield Borough to relocate the polling place from the former 2nd Ward Fire Company building to the Community Conference Room at the Henry Myer Towers. Five handicapped parking spots will be reserved for handicapped voters. The Borough is also willing to bag to spots in front of the building for drop off and pick up. The Clearfield Legion has also be contacted for possible usage of their parking area. Motion

to relocate the polling location by Commissioner McMillen, seconded by Commissioner McCracken; motion carried unanimously.

Liquid Fuel allocations were approved for the following: Brisbin Borough, \$1,000; Chester Hill Borough, \$1,000; Newburg Borough, \$1,000; Beccaria Township, \$2330.72; Bigler Township, \$1,629.23; Bradford Township, \$3,330.36; Burnside Borough, \$1,000; Decatur Township, \$3,139.03; Goshen Township, \$1,450.02; Woodward Township, \$2,369.47. Approval by motion of Commissioner McCracken, seconded by Commissioner McMillen; motion carried unanimously.

Solicitor' Report

Solicitor Kesner presented two agreements an Intergovernmental Agreement between the Clearfield County and Centre County for housing inmates at the Centre County Correctional Facility and the second a Memorandum of Understanding between Clearfield County and the Federal Correctional Institution Loretto to temporarily house inmates in our County Jail in the event of an emergency. Motion to execute the agreements by Commissioner McMillen, seconded by Commissioner McCracken; motion carried unanimously.

Motion to adjourn by Commissioner McMillen, seconded by Commissioner McCracken; motion carried unanimously.

Lisa McFadden, Chief Clerk