

**PRELIMINARY PLAN CHECKLIST
SUBDIVISION AND LAND DEVELOPMENT
(ARTICLE VII, §702.4)**

If the following information is not provided (where applicable), the Clearfield County Planning Department cannot accept the subdivision or land development plan.

FOR MORE INFORMATION, CALL OR WRITE:

CLEARFIELD COUNTY PLANNING DEPARTMENT
JODI BRENNAN, DIRECTOR
212 EAST LOCUST STREET - SUITE 128
CLEARFIELD, PA 16830-2447

PHONE: (814) 765-5149
FAX: (814) 765-6056

THE FOLLOWING INFORMATION IS REQUIRED (WHERE APPLICABLE):

- _____ Five (5) Copies of the Plans
- _____ Subdivision Name, Identifying Title, and the Words “**Preliminary Plan**”
- _____ Name and Address of Owner/Developer of the Tract
- _____ Date
- _____ North Arrow
- _____ Graphic Scale
- _____ Total Acreage of the Tract
- _____ Number of Lots
- _____ Proposed Land Use
- _____ Remaining Acreage of Any Unsubdivided Land
- _____ Zoning District (If Applicable)
- _____ Tract Boundaries With Bearings and Distances
- _____ Key Map For Locating the Site
- _____ Contours At Vertical Intervals of 20’
- _____ The Names of All Owners Immediately Adjacent to the Land
- _____ The Location, Dimensions of all Existing Streets, Roads, Railroads, Sewers, Water Mains and Feeder Lines, On-Lot Water and/or Sewer Systems, Wells, Fire Hydrants, Gas, Electric, Streams, Intermittent Drainage Ways, Swales, Floodplains, Wetlands, etc.
- _____ Location of all Buildings and Approximate Location of All Tree Masses Within the Property
- _____ A Description of Existing Vegetative Cover
- _____ A Full Plan of the Development Showing the Location of All Proposed Streets, Roads, Utilities, Monuments, Sewer/Water Facilities, Lot Lines, etc.

- _____ Planning Module Components, Waivers, or Other Appropriate DEP Forms For Act 537, Including Status of Any Required DEP Sewer or Water System Permits
- _____ Preliminary Designs of Sewer and Water Plans
- _____ Typical Cross Sections and Centerline Profiles For Each Street
- _____ Preliminary Designs of Any Bridges or Culverts Needed
- _____ Name, Address, and Telephone Number of the Engineer and/or Surveyor
- _____ Reference to County Tax Map and Parcel Number
- _____ Location of All Private Access Rights-of-Way With a Citation to the Grant or Means By Which the Easement Was Acquired (*e.g.*, Deed Book Reference)
- _____ For Subdivisions Proposing One (1) or More Lots of Ten (10) Acres or Greater and Proposing On-Lot Sewerage Where the Local Municipality Has Enacted an Ordinance Exempting Such Lots From Sewage Planning: Identify All Structures, Facilities, Streams, Springs, Drainage Ways, Swales, and Other Significant Features Within a Two Hundred (200) Foot Radius From Any Proposed On-Lot Sewerage System(s)
- _____ Pennsylvania One Call System, “Call Before You Dig” Logo

CERTIFICATES (SECTION 702.5)

- _____ Certificate For Approval By the County of Clearfield Planning Commission
- _____ Certificate Confirming Review of the Plan by the Municipality and Indicating Any Comments Have Been Submitted

ADDITIONAL INFORMATION

- _____ Application for Consideration of a Subdivision and/or Land Development (See APPENDIX 1)
- _____ Filing Fee (Next to the Last Page of Ordinance Book, or Check With the Clearfield County Planning Department For Fee Schedule)
- _____ Letter From the Local Municipality With Any Comments, Objections, or Suggestions On the Plan, If Applicable

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